

Memorandum

Date : May 15, 2008

To : Correctional Training Center
Guest Staff
Basic Correctional Officer Academy Cadets

Subject: FRATERNIZATION POLICY

The following Fraternization Policy Statement is effective immediately and supersedes all past Richard A. McGee Correctional Training Center (CTC) policies in regards to fraternization.

Fraternization is defined as any association between staff and cadets that could be viewed as, or possibly lead to, preferential treatment toward the cadet prior to their graduation from any CTC Academy (refer to Department Operations Manual, Section 33010.25, Nepotism/Fraternization, and California Code of Regulations, Title 15, Section 3391, Employee Conduct). Staff includes all permanent and guest staff assigned to the Academy regardless of classification.

Fraternization between staff and cadets is strictly prohibited. Conduct must be kept at a professional level at all times. Staff and cadets will not engage in any social exchange or conduct of a personal nature or conduct which could be viewed as personal in nature, either on- or off-duty.

Examples of violations are as follows: dinner off-grounds together, drinking together, dancing together, and/or accepting rides in personal vehicles.

Staff are required to notify their respective Academy Manager, via a memorandum, if any relative, friend, or acquaintance will be, or are currently, attending an Academy at the CTC. Failure to adhere to this policy may result in adverse action that includes, but is not limited to, a formal reprimand or dismissal. Upon assignment to the CTC, all staff are required to sign a Statement of Compliance to this policy.



PAUL BESTOLARIDES, Ed.D.
Administrator
Basic Peace Officer Institute
Office of Training and Professional Development

STATEMENT OF COMPLIANCE

I have been given a copy of the Fraternization Policy and am aware of its contents.

(Print) Last Name

First Name

Signature

Date